

## **Sustainable Energy Initiative Project Proposal Form**

**Submittal date:**

**Project name:**

**Applicant Name:**

**WCU Affiliation (Faculty, Staff or Student):**

**Department & Job Title (if applicable):**

**Email address:**

**Phone:**

Project Criteria

Every SEI Project Proposal must clearly demonstrate these two goals:

- 1) Project relation to sustainability
- 2) Educational value to student(s)

Every SEI Project Proposal must be in one of the three categories to be eligible. This includes:

- 1) Physical “Brick & Mortar” Projects
- 2) Research Projects
- 3) Student Internships (Please note that all internship requests made by students must have prior approval from the supervisor you wish to work for.)

Complete the Project Information table associated with the selected category. Please include attachments if needed and indicate a referenced attachment in the Project Information table.

All questions regarding this proposal form and the SEI process can be sent to:

Dakota Little, SEI Chair [dmlittle4@catamount.wcu.edu](mailto:dmlittle4@catamount.wcu.edu)  
Lauren Bishop, Chief Sustainability Officer - [lbishop@wcu.edu](mailto:lbishop@wcu.edu).  
Office of Sustainability & Energy Management –  
WCU Facilities Management,  
3476 Old Cullowhee Rd, Cullowhee, NC 28723  
828-227-3562, phone  
[www.sei.wcu.edu](http://www.sei.wcu.edu)  
[www.energy.wcu.edu](http://www.energy.wcu.edu)

**SEI Internship Proposal Document**  
**Student Internship: Yes \_\_\_ No \_\_\_**

**If you are a student, have you obtained approval for this internship from the supervisor?**  
**Yes \_\_\_ No \_\_\_**

Project Information (complete all applicable items):

Internship Position:
Job Description:
Supervisor Name & Dept.:
Supervisor Contact Email & Phone:
Total Estimated Cost: \$
Amount Requested: \$
Other Funding or Revenue Sources:
Internship Start Date:
Internship Completion Date:
Educational Value of Internship to Student:
Value of Internship to WCU/Dept.:
Sustainability Value of Internship:
Desired Outcomes for Internship: